

PENDOYLAN COMMUNITY COUNCIL
CYNGOR CYMUNED PENDEULWYN

A Meeting of Pendoylan Community Council took place on Thursday 11 September 2025 at 7.30 pm in Pendoylan School

1. PRESENT: Cllr Georgina Kellen (Chair), Cllr Robert Rees, Cllr Mali Tudno Jones & Mandy Paterson, Judith Roberts (Clerk) & Vale Councillor Michael Morgan

2. APOLOGIES: Cllrs Domonic Bliszko, Hilary Hanmer & Peter Watson

3. MINUTES: The Minutes of the meeting held on 14 August 2025 having been previously circulated were approved as drawn

4. DECLARATIONS OF INTEREST: Cllr G Kellen with regard to the planning application referred to in Item 9(a) below

5. MATTERS ARISING:

(a) Best Kept Village sign: R Rees advised this is now ready and awaiting installation **RR**

(b) Clawdd Coch Noticeboard: It remains to be decided what to do with this

(c) Petanque Project: It was agreed to pursue this project as it would be a great benefit to the community and to discuss with Jamie Williams re: 1. The proposed site (the playpark which would require the consent of the Vale Council) and 2. a grant application **JR**

6. POLICE REPORT: PCSO Richard Davies advised regarding the following reported incidents in the parish in the last month, namely:

(a) 13 August – Hensol – theft of motor vehicle. 2 suspects identified

(b) 20 August – Pendoylan – anti-social behaviour – vehicle annoyance. No suspects identified

R Rees advised regarding the increasing problems with hare coursing and felt that a police presence in the Vale is required. PCSO Davies to be advised accordingly **JR**

7. PHONE BOX: Since the last meeting BT have decommissioned the phone box in Heol St Cattwg. The phone has been removed & the door locked. The Clerk contacted BT who advised that the phone box must remain in situ as it is a Listed Structure. It is scheduled for repainting but possibly not until the new year. This cannot be done if the temperature falls below 10 degrees C. After some discussion it was agreed not to purchase this as there is already a library & defibrillator in the church porch and a noticeboard by the church.

8. MEETINGS: None attended

9. PLANNING: The following notifications had been received:

(a) Application to convert a barn into a 2 bed single storey Air B&B & 2 parking spaces at The Coach House, Bolgoed Farm, Hensol Road, Hensol.

G Kellen advised that although this would be close to her property she had no objection to this application

(b) Application to create a vehicular access across the pavement & grass verge onto Pendoylan Road from No. 1 Heol St Cattwg, Pendoylan. This application had given rise to health and safety concerns and it had been agreed that the Vale Council be advised accordingly **JR**

(c) Retrospective application for external alterations to existing services building at Renishaw plc, Miskin Business Park, Miskin - Approved

10. CORRESPONDENCE: The following documents were noted:

(a) OVW/Keep Wales Tidy – Free orchard package

(b) OVW Newsletter

- (c) OVW – Training sessions Sept-Oct
- (d) VOG – Potential funding for basket ball hoops
- (e) WG – Consultation as to whether all Council Meetings should be broadcast (this was not applicable to Community Councils at this stage)
- (f) OVW – Survey "Is the title of Clerk fit for purpose?"
- (g) Repair Café Wales – invite to Open Session event 23 Sept 6.00-6.30 pm
- (h) Email correspondence between VOG & Michael Morgan re Tredodridge residents' complaint re traffic/speed etc

11. FINANCE/CLERK'S REPORT:

(a) Current Account as at 11 September 2025

£4,929.15

Less :

Bank Charges	6.75	
Outstanding cheques –		
Chapel	150.00	
Hall	150.00	
Church Row	150.00	
Garage rent	30.00	
Training fee	42.00	528.75
		<u>4,400.40</u>
Add: Precept received		<u>3,167.00</u>
		<u>7,567.40</u>

Payments to be made:

J Roberts salary (Jul-Sept)		
13 weeks @ £17.85 ph x 6 hrs pw	1,392.30	
Back pay 12 weeks @ 56p ph x 6 hrs pw	40.32	
	<u>1,412.62</u>	
Less HMRC Tax	<u>282.40</u>	1,130.22
HMRC Tax		282.40
HMRC NI		24.39
J Roberts expenses		143.04
Hokey Cokey Event		<u>145.00</u>
		<u>1,725.05</u>
Balance in hand:		5,842.35

The above payments were approved

(b) 2024/25 Accounts: The Clerk advised that these await sign off by Wales Audit

(c) Penalty Notice: HMRC has served the Community Council with a £200 penalty notice for (allegedly) failing to file PAYE returns on time in respect of the period May-July 2025. HMRC appear to have overlooked the fact that the Clerk is paid quarterly. The payroll for the period April – June 2025 was lodged in time and the Clerk's July payment is not due until September 2025. Tony Williams will lodge an appeal on the Community Council's behalf

12. ROAD ISSUES:

(a) Speed/Volume of traffic : Vale Cllr Morgan has been pressing the Vale Council's Highways Dept to meet with representatives from the 3 Community Councils (Pendoylan, Welsh St Donats and Peterston) but he has been unsuccessful in this regard & feels he is not getting proper feedback from the Vale Council. He is therefore proposing to raise a formal motion at a full Vale of Glamorgan Council Meeting. He is currently drafting this to request the Council to recognize the road traffic concerns in the rural Vale. The next Council Meeting is 29 September which is too short notice. The next one will be 6 December. It was agreed better signage is required and a weight restriction sign for Tredodridge.

(b) Children Playing Signs: G Kellen had obtained 2 signs to be placed near the village green

13. TRAINING: P Watson had attended the New Councillor Induction Training

14. HENSOL BENCH: As previously minuted the Contractors currently creating a new entrance into the CCFC ground at Hensol have agreed to move the community bench to a site now agreed nearer the phonebox. They have confirmed they will provide a new base. An update in this respect is awaited

JR

15. CULVERT: It was agreed that now is the time for the culvert to be cleared and H Hanmer will be requested to arrange this upon her return from holiday

JR/HH

16. RECRUITMENT/CASUAL VACANCY: The Clerk advised that the deadline for applications was 30 September 2025 but to date none had been received. It was agreed that if none received by the said date that Mandy Paterson be appointed to fill the said vacancy.

17. SUMMER EVENT: A long discussion took place regarding the final arrangements for this event although the inclement weather could be a problem. G Kellen advised she could bring a gazebo but it was unlikely picnics would take place on the green in view of the recent heavy rain. M Tudno Jones outlined the procedure for the Treasure Hunt

ALL

18. COUNCILLORS ISSUES: None raised

19. ITEMS FOR NEXT AGENDA: Matters arising from these Minutes.

20. DATE OF NEXT MEETING: The Clerk requested that this be held a day earlier than usual i.e. on **Wednesday 8 October 2025** at 7.30 pm in Pendoylan School instead of 9 October due to her unavailability on that date. This was agreed

The Meeting was closed at 9.00 pm